



## APPLICATION FORM FOR POSTGRADUATE STUDIES

This application form is to be used for admission into one of the following courses:

1. Professional Development Certificate (Short Course Format)
2. Post-Graduate Diploma in Management
3. Masters in Management (Research)

1	Please complete all details.
2	Please type or print in <b>BLOCK LETTERS</b> .
3	<p>Your application <b>MUST</b> be supported by appropriate documentary evidence including:</p> <ul style="list-style-type: none"> <li>• Degree/diploma/certificate</li> <li>• Confirmation of sponsorship</li> <li>• Years of industrial experience</li> </ul>
4	Applicants seeking exemptions (maximum of two units) on the basis of prior learning of equivalent level must provide an academic transcript and course details from the institution(s).
5	A non-refundable fee of K100.00 must be paid with this application.
6	<p>The bank account details are:</p> <p>Account Name : <b>UNRE Masters Management Studies</b></p> <p>Bank : <b>Bank South Pacific – Kokopo Branch</b></p> <p>Account No : <b>1000756654</b></p>
	<p>Completed applications together with the application processing fee should be sent to:</p> <p><b>Executive Officer</b>  <b>Postgraduate Office</b>  <b>Papua New Guinea University of Natural Resources and Environment</b>  <b>Private Mail Bag</b>  <b>KOKOPO</b>  <b>East New Britain Province</b></p>

#### 4. ACADEMIC QUALIFICATIONS & EXPERIENCE

A. List only completed tertiary courses. State the names of tertiary institutions including location, the attendance period (dates) and types of awards. Attach copies of award certificates.

COURSE	INSITUTION	LOCATION	YEARS		AWARD
			FROM	TO	

B. List professional work experience, with dates and type of work for the most recent 5 years.

YEAR		POSITION	EMPLOYER	MAJOR RESPONSIBILITIES
FROM	TO			

#### 5. COURSE STRUCTURE (CORE MODULES AND ELECTIVES)

The M. Mgt. Course is a three-year part time program offered in flexible delivery mode. Course modules are in a block of one-week intensive study. It is envisaged that each candidate enrolls in two modules per semester. The course structure is listed below:

- Professional Development Certificate (Short Course Format – per module basis)
- Post-Graduate Diploma in Management (4 Core Modules)
- Masters in Management (Research) – 6 Core Modules, 2 Electives

CORE MODULES	ELECTIVES
<input type="checkbox"/> <b>MMS111</b> Quality and Performance Excellence	<input type="checkbox"/> <b>MMS113</b> Asset Management
<input type="checkbox"/> <b>MMS112</b> Financial Management	<input type="checkbox"/> <b>MMS114</b> Operations Management
<input type="checkbox"/> <b>MMS121</b> Leadership and Management	<input type="checkbox"/> <b>MMS124</b> Entrepreneurship and Organization Innovation Change and Development
<input type="checkbox"/> <b>MMS122</b> Project Management	<input type="checkbox"/> <b>MMS125</b> Human Resources Management
<input type="checkbox"/> <b>MMS126</b> Research Methods	
<input type="checkbox"/> <b>MMS100</b> Project/Research Thesis	



1. PERSONAL DETAILS			
TITLE	<input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Mrs. <input type="checkbox"/> Other <div style="display: flex; justify-content: space-between;"> <span>(Please tick appropriate)</span> <span>(Please specify)</span> </div>		
SURNAME	<div style="display: flex;"> <div style="flex: 1;">           _____            (Use BLOCK letters)         </div> <div style="flex: 1;"> <b>GIVEN NAMES</b>            _____         </div> </div>		
GENDER	<input type="checkbox"/> Female <i>(Please tick appropriate)</i> <input type="checkbox"/> Male	MARITAL STATUS	<input type="checkbox"/> Married <i>(Please tick appropriate)</i> <input type="checkbox"/> Single
DATE OF BIRTH	_____ DD/MM/YYYY	CITIZENSHIP	<input type="checkbox"/> Papua New Guinean <input type="checkbox"/> Other <div style="text-align: right;"><i>(Please specify)</i></div>
HOME ADDRESS	_____ _____ _____ _____		
MAILING ADDRESS	_____ _____ _____ _____		
TELEPHONE	_____	FACSIMILE	_____
MOBILE PHONE	_____	EMAIL	_____

2. PREFERRED COURSE/COMMENCEMENT DATE	
<b>COURSE OF INTEREST</b> <i>(Please tick applicable)</i>	<div style="border: 1px solid black; padding: 5px;"> <input type="checkbox"/> Professional Development Certificate (Short Course Format)  <input type="checkbox"/> Post-Graduate Diploma in Management  <input type="checkbox"/> Masters in Management (Research)         </div>
<b>WHEN WOULD YOU LIKE TO START?</b>	<b>YEAR:</b> _____ <input type="checkbox"/> Semester 1 (January Start) <input type="checkbox"/> Semester 2 (June Start)

3. EMPLOYMENT	
CURRENT OCCUPATION	_____
EMPLOYER	_____
EMPLOYER ADDRESS	_____ _____ _____

## 6. FINANCIAL SUPPORT

Please indicate the type of financial support available to you.

- ☐ I am self-financed  
☐ I have family supports.  
☐ I will be sponsored by \_\_\_\_\_  
☐ I have a scholarship from \_\_\_\_\_

## 7. DECLARATION AND SIGNATURE

### i) I AGREE:

- To comply with the rules on admission and enrolment at Papua New Guinea University of Natural Resources and Environment;
- To notify the University if there is any change to the information I have given in this application;
- If sponsored, to permit Papua New Guinea University of Natural Resources and Environment to release details of my academic progress to my sponsor on request;
- To permit the Papua New Guinea University of Natural Resources and Environment to access results from my home institutions.

### ii) I UNDERSTAND:

- Papua New Guinea University of Natural Resources and Environments is not responsible for documents submitted, and the documents become the property of the University;
- The University may vary or cancel any decision it makes if the information I have given is incorrect or incomplete;
- The University need not re-enrol me if I do not complete my studies satisfactorily in each semester;
- I am fully responsible for my educational and living expenses while studying at Papua New Guinea University of Natural Resources and Environment;
- I am required to pay for the tuition fee for each unit prior to my attendance for the unit.
- I declare that the information I have given in this application is true and correct.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_